

ABOUT THE COURT

The Mission of the Butte County Superior Court is:

“To create a court environment deserving of community respect by: resolving disputes according to law; ensuring and protecting peoples’ rights; taking a leadership role in preserving order in society; and providing exceptional, accessible and fair justice service to all.”

The Superior Court of California, County of Butte is a trial court of general jurisdiction with courthouses in two locations: Chico, and Oroville.

The bench is comprised of eleven judges and two court commissioners. The court employs approximately 135 support staff.

The Hon. Stephen Benson is the Court’s Presiding Judge. The Court Executive Officer is Ms. Kimberly Flener.

The court has jurisdiction over all trial court matters filed in the county, including: criminal, civil, juvenile dependency and delinquency matters, family law, probate, guardianship and conservatorship, and traffic matters.



CAREER OPPORTUNITIES

The court offers a wide variety of career opportunities for those desiring a rewarding and challenging career in service to their community. These positions range from entry level clerical positions to professional and executive management level positions. The following is representative of some of these positions:

- Accounting Specialist
- Court Services Analyst
- Court Services Specialist
- Compliance Specialist
- Court Clerk
- Court Operations Manager
- Court Operations Supervisor
- Court Reporter
- Family Court Mediator
- Information Systems Manager
- Information Systems Technician
- Information Systems Analyst
- Office Assistant
- Research Attorney
- Supervising Accountant

The court is committed to the professional development of its employees and provides technical training opportunities.

In addition to full-time status employment, the court also occasionally offers part-time, term and intern (paid and volunteer) positions ranging from entry level clerical to project planning positions.

COMPENSATION AND BENEFITS

- + Membership in CalPERS Retirement System 2% at 55 formula. The court contributes 7% of salary for employee’s share of this pension program.
- + 13 Paid Holidays
- + 12 days sick leave annually
- + 3 weeks vacation per year - Increases with longevity
- + Choice of PERS Health Insurance (HMO and PPO Plans)
- + Dental & Vision Plan
(Note: Employees may elect to receive \$325 cash back allowance in lieu of health insurance package)
- + Employee Assistance Program
- + Life Insurance provided by the court (\$25,000 basic core coverage) Optional employee-paid Coverage
- + Deferred Compensation 457 Plan
- + Flexible Spending Account (Health and Dependent Care)

The provisions of this announcement do not constitute an implied or expressed contract, and any provisions contained in this announcement may be modified or revoked at any time.

APPLICATION PROCESS

The Superior Court only accepts applications when there is an active recruitment.

Qualified applicants are invited to apply for specific employment opportunities by mailing or presenting an original Butte County Superior Court application to:

**Superior Court of California,
County of Butte
Human Resources Department
One Court Street
Oroville, CA 95965
www.buttecourt.ca.gov**

An application packet may be obtained by contacting the Court Administration Office at the above address, by calling (530) 532-7013 or visiting the court’s website at: www.buttecourt.ca.gov. A resume and/or attachments to the application are encouraged. Faxed applications will be accepted at 530-532-7291 followed by the submission of the original signed application.

The application is the first step in the examination process, and in some instances, it may be the only criteria utilized in developing a list of candidates. The information that you furnish will be used to determine your qualification.

Following a review of the application materials, candidates demonstrating the best qualifications in terms of experience, education, and training will be invited to interview.

Superior Court of California, County of Butte does not discriminate on the basis of race, color, sex, religion, age, national origin, ancestry, and physical or mental disability. If you need reasonable accommodations you may call the Court Administration Office at (530) 532-7013.

SUPERIOR COURT OF CALIFORNIA COUNTY OF BUTTE



**Consider A Career
With The Court!**



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